

SIS Registration Instructions

1. Go to scienceintheshummer.com and click on the “Find the location near you” button on the right side of the page.



2. Once you select the button, click the drop down menu and select “North Carolina.” Once you select “North Carolina,” you see a link that says, “UNC Morehead Planetarium & Science Center.”

Find the location near you

The Franklin Institute and the University of North Carolina Morehead Planetarium and Science Center partner with GSK to bring GSK Science in the Summer™ to 27 locations across the country. Select your state from the below menu to find the location near you.

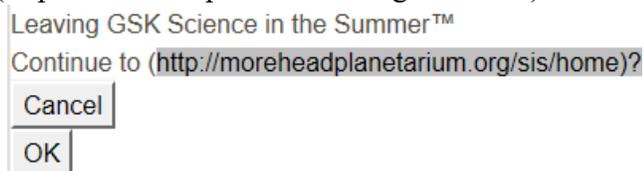
Select your state 

North Carolina

UNC Morehead Planetarium and Science Center

scienceintheshummer@unc.edu

3. Select the link and you will be directed to the bottom of the page with a message that says, “Continue to (<http://moreheadplanetarium.org/sis/home>)?” Click “OK.”

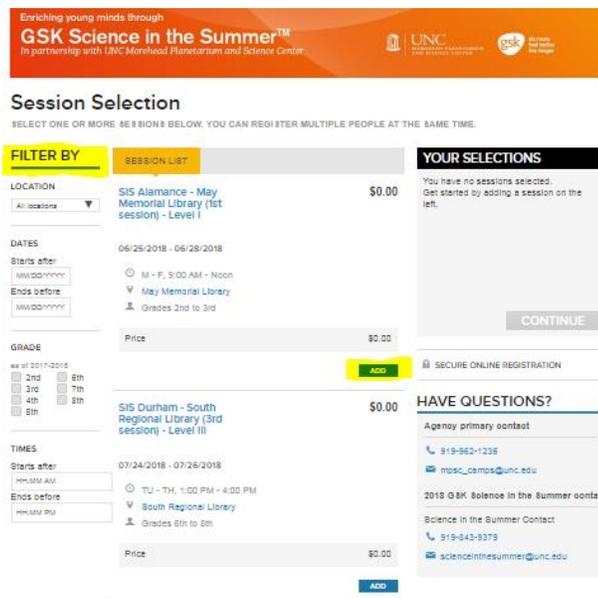


- On the left side of the page, click on the “Registration” tab. Scroll down and click on the Registration button which will take you to the registration page.

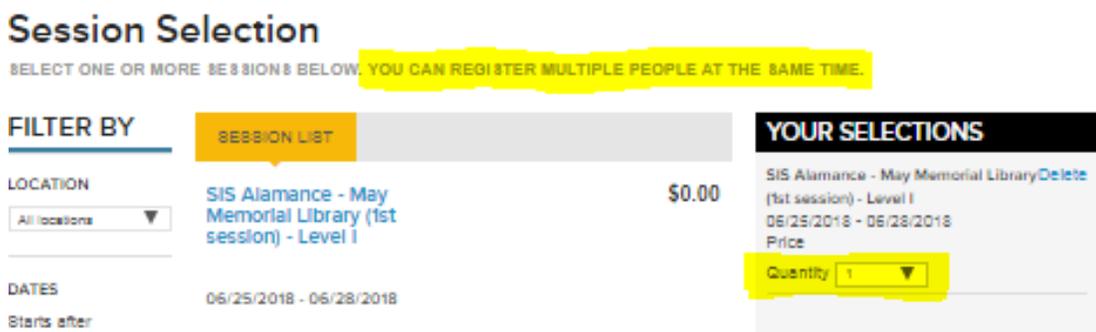


On March 4th, the “REGISTRATION OPENS MARCH 4” green button will change to “REGISTER NOW.”

- You will be taken to a page with a list of sessions. On the left side of the page, you will be able to filter sessions by location, date, grade, and time. Once you find your session, click the “Add” button.



- You can add more than one child by clicking the “Add” button more than once or by changing the number next to “Quantity” beneath “Your Selections.”



7. After you have selected the appropriate number of spots, click continue. Enter the email address that will be associated with your account and click “Next.” All communication will be sent to the email address listed on the registration form. Enter the requested information in the fields that follow. Please note that a 15 minute inactivity period will lead to losing your spot(s). **Check the box noting that you agree to the “Active Agreement and Waiver” and digitally sign or type your signature. Adding your signature reflects that you agree to the Active Agreement and Waiver only.** (The DocuSign Release Form will be sent in a follow-up email after you submit the registration.) Then, click “Continue to Cart.”

* Cell phone number

Home phone number

Business phone number Ext.

* Date of birth

[Add Second Parent](#)

Waivers and Agreements

Please read the following waivers and agreements carefully. They include release of liability and waiver of legal rights, and deprive you of the ability to sue certain parties. By agreeing electronically, you acknowledge that you have both read and understood all text presented to you as part of the registration process.

I agree to the Active Agreement and Waiver*

Digital Signature

Write your signature

By signing my name below, I acknowledge that I have read and agree to all the waivers and agreements that I have selected above.

[Clear](#)

Type your signature

CONTINUE TO CART

8. Review your cart, double-checking the time and location of your selected session. If you do not already have an ACTIVE.com account, you will be asked to enter a password that will be associated with your email. **This must be done in order to complete registration.** (See image on next page.)
9. After selecting “Complete,” a follow-up email will be sent to the email address entered for the primary parent/guardian on the online registration form. If several participants use the same email address to register, they will each receive their own follow-up email. If a participant registers for several sessions however, that person will receive only one email summarizing their registrations. The follow-up email will contain your child’s DocuSign Release Form (unless the child is added to the waitlist). This form must be signed within 72 hours of registration. (See step 7 for details about the DocuSign Release Form.)

Review cart & check out

ORDER DETAILS

[+ Add Another Registration](#)

ITEMS	TOTAL
SIS Attendance - May Memorial Library (1st session) - Level I - Price 6/25/2018 - 6/28/2018 M - F 9:00 AM - Noon May Memorial Library Jane Smith	\$0.00
Subtotal	\$0.00
Total	\$0.00

Active Network, LLC will charge the amount above

CHECK OUT

No payment is required.

ACCOUNT CREATION

An ACTIVE.com account enables you to save registration receipts, check out faster, and more.

Email address

* Password

Must be six or more characters. Passwords are case-sensitive.

* Verify password

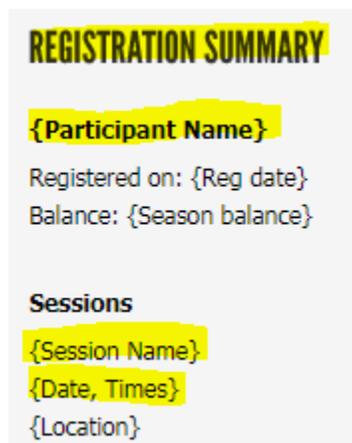
By clicking "COMPLETE" below, I agree to the ACTIVE Network [Terms of Use](#) and [Privacy Rights](#).

COMPLETE

10. If your order has been properly submitted, you will be provided with a summary of your order. You will receive a confirmation email after all forms have been reviewed, up to 21 days after submission. Failure to complete forms will result in the cancellation of the registration. **SIS staff cannot confirm registration by phone or email inquiry due to the high volume of registrations.**
11. The follow-up email will be from “GSK Science in the Summer” (scienceinthsummer@unc.edu) and will include a link to your child’s release form. The subject of the email will be “{Participant}'s Release Form for 2019 GSK Science in the Summer.”
12. **Please do not sign the release form using a phone.** You should use a computer instead to copy and paste the camper’s name, session and level, date of the camp at the top of the form before signing it. The DocuSign Release form will open in a separate tab and you should be able to view the follow-up email and the release form at the same time.

Camper's Name:	
Session Location (county AND name of building):	
Level (I, II, or III):	
Dates (mo/day/yr – mo/day/yr):	

In order to be valid, the camper's name (participant's name), session and level, and dates of the camp must match the information in the registration form. To reduce error, please copy and paste the information into the DocuSign form. You will find the registration summary on the right side panel of your follow-up email.



13. After reading the forms, you will sign the document on pages 2 and 3. The child's name will appear in the remainder of the document after you copy and paste it at the top of the form. Select "Finish" at the bottom of the last page to send the completed document.
14. **If your child is on the waitlist and an opening occurs, you will receive an email that includes the release form after the child is enrolled in a session.** You will have 72 hours from the email notification of enrollment to complete the release form. Once a child is confirmed for a session, additional registrations for that child will be removed from all remaining session waitlists.